eurosender

How to attach the shipping label

STEP 1

Provide all the necessary information

Provide all the information to allow the courier to plan the service. Make sure you have all the information needed when booking to avoid mistakes and delays. Always ensure all the required information is correct and complete in order to fill the shipping label.

LOGO	From: Company Name Address City
Order: 00000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Ref Number: 00000	0 LB 00 KG
Country Code: 01	Stock code: 00000
NUMBER - 99 9999	
Size: 000 000 000	QTY 00001

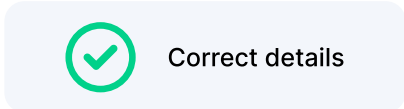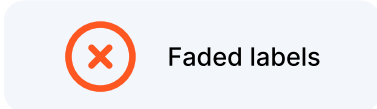| LOGO	From:
Order:	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Ref Number:	LB KG
Country Code: 01	Stock code: 00000
NUMBER - 99 9999	
Size: 000 000 000	QTY 00001

✅ Correct details

❌ Missing or incomplete fields

STEP 2
Print the shipping label

Once you book the collection and provide all the details, you will receive the shipping label via mail. Double-check the details to confirm everything is correct and print the label. The print should be of good quality, without parts with faded ink or hard to read or scan.

❌ Faded labels

❌ Washed out print

✅ Correct details

STEP 3

Prepare the parcel

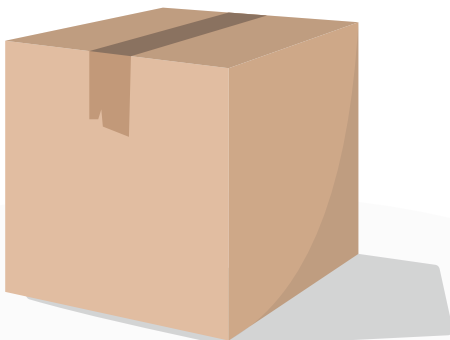Remove any old labels or data that can create confusion from the box. Make sure there's a clean and flat surface to attach the label on the longest side of the parcel.

❌ Old shipping labels

✅ Remove shipping label

✅ Nothing attached

STEP 4

Attach the label to the package

Attach the label on the parcel on a clean and visible side. You can also add a copy of the shipping label inside the box to easily identify the parcel in case of damage.

To avoid any inconvenience with the label, follow these rules:
- DON'T attach the label on any edge or corner;
- DON'T use the label as the seal of the package;
- DON'T cover the label or fold it;
- DON'T cover the barcode;
- You may put a copy of the shipping label into the box;
- You may use a plastic pouch to protect the label.

Important: Attach shipping labels to each parcel you send.
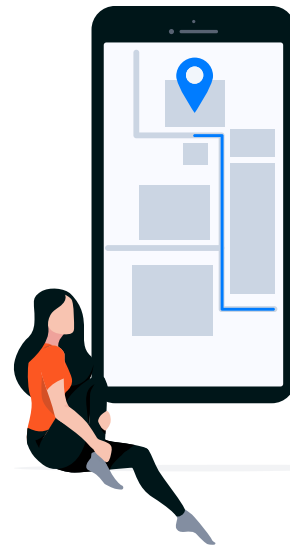
STEP 5

Wait for the parcel collection

The courier will arrive at your address on the selected date to collect the parcel. After the collection, you can track the shipment once it is scanned at the hub or by the courier.

1. The courier will collect the parcel

2. Track your shipment!

3. Successful delivery

Jan Štefe

CEO

"Your shipment is in good hands"

A team of experts always by your side in every step, until the successful delivery!

We are striving to give you the best shipping experience, with no stress or complications.

Do not hesitate to contact our customer support team for any question.

Contact us